

## SHAFR Fellowships Applications- Instructions Sheet

Please use the Online Application Form, supplying details about yourself and your project, and contact information for your recommender. In most cases, a graduate student should seek a letter from their dissertation advisor. **Letters of recommendation should be emailed to the relevant committee by October 15.**

**Please submit the following items in a single document (in Word, Acrobat PDF, or RTF formats) and upload into the Online Application Form “Document” section.**

### (I) Project Narrative

Applicants should provide an intellectual justification for their projects, conveying the ideas, objectives, methods, and significance of the work. The narrative should run no longer than four, double-spaced pages (1.25-inch margins and 12 point font, Times New Roman preferred); those exceeding this limit will not be reviewed.

Applications should address the following areas:

- *Project description/purpose of the study*
- *Significance and scholarly contribution*
- *Sources and methods:* describe briefly key sources and archives to be used; if novel research methods are employed, those should be explained here
- *Status of project/timeline for completion:* summarize briefly what you have done thus far, and state when you expect to complete the project

### **Alternative instructions for *Hogan Foreign Language Fellowship applicants only:***

Applicants should provide a detailed plan, of no more than four double-spaced pages, explaining how they will use the fellowship to achieve the purposes of the program. If relevant, that plan may address any of the areas identified above.

### (II) Budget and Justification

Provide a one-page budget. Include a breakdown of expenses and a short paragraph explaining how the grant will be used and why it is important to your project.

### (III) One-page Curriculum vitae (CV)

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Letters of recommendation and any questions should be directed to the relevant committees via the following e-mail addresses:

- Dissertation Research Grants (Bernath, Holt, Gelfand-Rappaport-LaFeber, Bemis): [fellowships@shafr.org](mailto:fellowships@shafr.org).
- Hogan Foreign Language Fellowship: [hogan-fellowships@shafr.org](mailto:hogan-fellowships@shafr.org)
- Williams Rising Scholar Research Grant: [williams-fellowships@shafr.org](mailto:williams-fellowships@shafr.org)
- Myrna Bernath Fellowship: [myrnabernath-committee@shafr.org](mailto:myrnabernath-committee@shafr.org)